

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING MINUTES

Demarest Middle School - Cafeteria

February 11, 2020

6:30 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:38 pm.
- B. Present: Cantatore, Choi, Governale, Lee, Verna, Holzberg.
Absent: Schliem
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
 - 1. Student Matter – Residency
 - 2. Student Matter – Discipline
 - 3. Legal Matter – Innisfree
- B. It was moved by Cantatore, seconded by Governale and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Cantatore, seconded by Governale and approved by unanimous voice vote of those present to convene executive session at 6:52 P.M.

III. REOPEN PUBLIC MEETING

- A. It was moved by Verna, seconded by Governale to reopen the Regular Meeting to the public at 7:00P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

A. President Holzberg led the flag salute.

V. ROLL CALL

Present: Cantatore, Governale, Kirtane, Lee, Verna, Holzberg.

Absent: Schliem

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to approve:

- January 21, 2020 COW and Regular Session Meeting Minutes
- January 21, 2020 Executive Session Meeting Minutes

VII. CORRESPONDENCE

A. Board Secretary Perez reviewed this month's correspondence.
None at this time.

VIII. BOARD PRESIDENT'S REPORT

A. Board President Holzberg welcomed everyone and wished everyone a Happy Valentine's Day. President Holzberg reported on her Washington D.C. conference.

IX. SUPERINTENDENT'S REPORT

A Superintendent Fox commented on the following:

- Willy Wonka Jr. play was one of the highest rated performances. Very impressed with the students.
- Pre-K enrollment.
- Reported on Techspo conference.
- Science and engineering team competing in March 10th state tournament.

X. COMMITTEE REPORTS

Christen Governale gave a Sustainability Committee Report and reviewed the December 12, 2019 minutes.

President Holzberg requested more information on the plan to establishment of a Green Team for next year.

XI. OTHER REPORTS AND PRESENTATIONS

A. Principal Regan reviewed the following:

- Book fair.
- Author reveal; Jason Reynolds
- Math team competes at Mathcounts.
- Author read aloud with author Stacy McAnulty
- Lunar New Year celebration.
- Willy Wonka Jr. this past weekend.

B. Principal Mazzini reviewed the following:

- 100 day celebration at CRS.
- Jump rope for heart LLE.
- Ozobots and coding in second grade technology class.
- Continents and ocean project.
- Pre-school 4 predictions lesson
- Second grade mystery
- Lunar New Year celebrations.
- Upcoming events.

C. Recognition of the Science and Engineering Team students.

XII. REVIEW OF AGENDA

A. Board members reviewed the items.

XIII. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XIV. ACTIONS

A. Instruction – Staffing

1. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve to approve the provisional employment of the following, substitute teachers for the remainder of the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Christopher Mirabito

2. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve to amend the contract for Dana Bach Lindbloom, district speech therapist, MA step 3 from (.6) to FTE (1.0) effective April 13, 2020, PCR 2150-040-200-00001, budget account code 11-000-216-101-000-00-16, as recommended by the Chief School Administrator.

3. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve to approve the provisional employment of Dounia Jaafar, district school psychologist, MA Step 4, (.6 FTE) effective February 24, 2020, PCR 2190-000-200-00001 and budget code 11-000-219-104-000-00-31, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

B. Instruction – Pupils/Programs

1. It was moved by Lee, seconded by Verna and approved by unanimous roll call vote of those present to approve to approve the sixth grade trip to Fairview Lake, April 22 - 24, 2020, as recommended by the Chief School Administrator.
2. It was moved by Lee, seconded by Verna and approved by unanimous roll call vote of those present to approve to approve the eighth grade trip to Washington D.C, May 19 - 21, 2020, as recommended by the Chief School Administrator.
3. It was moved by Lee, seconded by Verna and approved by unanimous roll call vote of those present to approve to approve a 1:1 aide for student 3640489432, at the Valley program at a cost of \$46,800.00 (pro-rated), effective February 3, 2020, as recommended by the Chief School Administrator.
4. It was moved by Lee, seconded by Verna and approved by unanimous roll call vote of those present to approve to approve the attached Demarest Middle School athletic track schedule for the 2019/2020 school year, as recommended by the Chief School Administrator.

C. Support Services – Staffing

None at this time

D. Support Services – Board of Education

1. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Thomas Perez/Business Administrator/Board Secretary	NJASBO 58 th Annual Conference Atlantic City June 3-5, 2020	\$275.00

2. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve to accept a shared service agreement, as recommended by the Chief School Administrator, with the Northern Valley Regional High School District for participation in the Region III Council for Special Education services. This agreement will be in effect from July 1, 2019 to June 30, 2029.

3. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve to accept a shared service agreement, as recommended by the Chief School Administrator, with the Northern Valley Regional High School District for participation in the Northern Valley Curriculum Center. This agreement will be in effect from July 1, 2019 to June 30, 2029.
4. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve to accept a joint purchasing agreement, as recommended by the Chief School Administrator, with the Northern Valley Regional High School District for LDTC, School Psychologists and Speech Consultant services. This agreement will be in effect from July 1, 2019 to June 30, 2024.
5. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve to accept a joint purchasing agreement, as recommended by the Chief School Administrator, with the Northern Valley Regional High School District for special education, vocational and non-public transportation services. This agreement will be in effect from July 1, 2019 to June 30, 2024.
6. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve to accept a joint purchasing agreement, as recommended by the Chief School Administrator, with the Haworth Board of Education for, School Psychologist/Social Worker, and evaluations at the rates below. This agreement will be in effect from July 1, 2019 to June 30, 2020:

Service	Fee
School Psychologist/Social Worker	\$ 60.00/ hour
Social History Evaluations	\$350.00
School Psychologist Evaluations	\$450.00

7. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve to approve a shared service agreement with Closter Board of Education for Dana Bach Lindbloom, speech therapist (.6) Demarest and (.4) Closter as of April 13, 2020, as recommended by the Chief School Administrator.
8. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to approve to approve Ava Rinaldi, to observe Jennifer Ripston, district Occupational Therapist, not to exceed ten (10) hours, as recommended by the Chief School Administrator.
9. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present with Cantatore abstaining to approve to approve the following request(s) for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Vikings	Monday through Thursday from 4/1-6/18 4:00-8:00	LLE field
Vikings	Monday and Wednesday from 4/1-6/17 5:00-8:00 P.M.	DMS field

SJ Enrichment	Tuesday and Thursday from 4/7-5/28 4:30-6:30 P.M.	DMS field
SJ Enrichment	Tuesday and Thursday from 6/16-8/6 5:30-7:30 P.M.	DMS field
SJ Enrichment	Tuesday and Thursday from 9/8-10/29 4:00-6:00 P.M.	DMS field

10. Resolved, that the Board of Education hereby finds that Student ID No. 4470828149 is not domiciled in the Borough of Demarest as required by N.J.S.A. 18A:38-1(a) and therefore affirms the recommendation of the Superintendent to remove student ID No. 4470828149 from its schools pursuant to N.J.S.A. 18A:38-1(b);

Be it further resolved that the Board hereby assesses tuition, at the per diem rate of \$118.69 for each day of ineligible attendance by Student ID No. 4470828149.

E. Support Services – Fiscal Management

1. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve to confirm the January 31, 2020 payroll in the amount of \$420,786.42.

2. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve to approve the January 2020 in office checks in the amount of \$358,512.78 and February 11, 2020 budget checks in the amount of \$151,848.83 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$431,760.47
30 Capital Funds	<u>\$ 78,601.14</u>
 Total Bills:	 \$510,361.61

3. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of January 31, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

4. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of January 31, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve to acknowledge receipt of the December 2019 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

6. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve to confirm the following budget transfer for January 2020:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-211-390	Attendance Other Purch Prof and Tech Services	\$ 1,163
11-000-261-420	Required Maintenance Clean, Repairs, Maint	<u>10,000</u>
		\$ 11,163
<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-213-100	Health Services Salaries	\$ 1,163
11-000-262-100	Custodial Salaries	<u>10,000</u>
		\$ 11,163

F. Other

1. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approved by xxx, seconded by xxx and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, March 10,2020 if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XVI. NEW BUSINESS

None at this time.

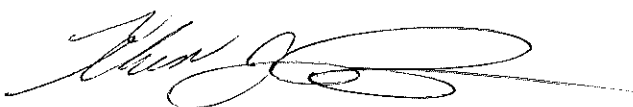
XVII. EXECUTIVE SESSION

A. There was no motion to enter the Executive Session.

XVIII. ADJOURNMENT

A. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to adjourn the meeting at 7:42 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary

February 11, 2020